

Role Profile

Role:	Workshop Support Operative	Reporting to:	Production Supervisor
Location:	Bedford	Department:	Workshop

Overall Purpose:

Bedford Pumps, the market leader in design and manufacture of Land Drainage, Flood Defense and Sewage Industry pumps are currently recruiting for an Operation Support Assistant to work in our Hydrostatic Testing and Fettleing Department.

Working under supervision of shopfloor/stores personnel but reporting to the Production Supervisor the Workshop Support Operative will be part of a small team responsible for all production activities. The Workshop Support Operative will also support in all ongoing initiatives to increase output, continuous improvements and promote a clean, safe, and hygienic environment.

Key Responsibilities:

- Assist in the pressure testing of various pump components in line with production schedule/build requirements.
- Assist in the rigging and derigging of test arrangements including the insertion and removal of pumps.
- Clean down, touch up/paint, and prepare pumps for dispatch following test.
- Assist with general operation activities.
- The use of overhead cranes and forklift trucks to move large and heavy items around workshop.
- The loading and unloading of vehicles as required.
- General housekeeping/low level maintenance of all facilities.
- Collection/delivery of smaller parts.
- Delivery of parts from stores to workshop.
- Ensuring all activities/tasks are carried out in line with all company HSQE policies and procedures.
- The completion of other tasks as may be reasonably requested by the company.

Person Specification – Qualifications and/or Experience required:

- Experience working in a similar mechanical assembly environment.
- Full UK driving license.
- Qualified Overhead Crane User (training will be given if required).
- Qualified Forklift user (training will be given if required).

Person Specification – Skills & Knowledge required:

- Able to work with minimum of supervision.
- Proactive attitude.
- Willingness to learn and develop technical skills.
- Ability to work as part of a team.
- Commitment to health, safety, quality and environmental standards.
- Good work ethic.
- Demonstrate honesty, integrity, reliability, and trust.
- Attention to detail.
- Good verbal communication skills.
- Engagement with continuous improvement activities.